**Capital Swing and Touch of Swing**

**Information for 2019-2020 Competition Year**

**Contract Agreement**

**Director: Robyn Kim**

**School Phone: 804-739-6275 x5109**

**Chorus Website: manchesterchoirs.org**

**The purpose of this contract is to give you an explanation as to the commitment that you and your family are agreeing to with the acceptance of a position in either Capital Swing or Touch of Swing for the school year, 2019-2020. We will make every effort to keep you informed so you will always know what is going on and what is expected during the school year. Below you will find the average cost to be in this group, along with the average rehearsal and competition days that will be involved and grade/attendance expectations for the year. Understand that not everything has been determined and some costs are approximate to what is needed this year. By signing the second page of this agreement, you are making a commitment for the entire year and will be responsible for completing payments in a timely fashion as well as assisting the groups with fundraising throughout the year.**

**\*\*APPROXIMATE COST FOR THE YEAR\*\***

* **Group Charge (GC) $500 \*\* Must be paid by 8/12/19 to be blocked for year**

 **Fee covers: arrangements, choreographer fees, contest fees, props, and costumes**

* **Accessories Fee (AF) $100 approx.**

 **Fee covers: shoes, tights, jewelry, outfit accessories, make-up**

* **Trip Fee: (TF) $750 approx.**
* **Cleaning Charge (CC) $40**

**Fee covers: cleaning of all costumes throughout the school year**

**Payment Schedule:**

**June 10th $250 GC October 15th $150 TF February 3rd BALANCE**

**August 12th $250 GC November 15th $200 TF April 15th $40 CC**

**September 20th $100 AF December 20th $100 TF**

***These dates detail when payments are due. Accounts not reflecting a “0” balance on or after the dates above will be considered late and could keep your child from participating in school events such as homecoming, prom, etc and can also keep them from being blocked into the show for the following year. Please communicate if you have a concern or request and accommodations can be made. Students who are behind on payments could lose the opportunity to perform; therefore, communication is key!!***

**Rehearsals and Competitions:**

**Summer camp will be held August 12-16 for Capital Swing and Touch of Swing. Please work to plan family vacations around these dates as these are the first choreography rehearsals of the year and everyone’s presence is needed. If your student has an unavoidable conflict, you MUST contact the director immediately. Rehearsals will be held once a week from 3-4:30 pm beginning the week of September 9. Beginning in January, Touch of Swing rehearses Tuesday’s from 6:00 pm to 7:30 pm AND after school one day a week from 3:00 pm to 4:30 pm, and Capital Swing rehearses Tuesday’s from 7:30 pm to 9:00 pm and after school once a week from 3:00 pm to 4:30 pm. Additional rehearsals will be added as necessary. *At least two Saturdays in February and all in March should be reserved for show choir competitions.* A master calendar will be determined by late August and will be distributed the first week in September. Please mark all of these dates early!**

**Grade and Attendance Expectations:**

**We plan a spring trip each year and this trip is often linked to an out of state/national competition that takes us out of school two to three days in the year. In order for us to consider attending such an event, students must keep up with their daily assignments, tests/quizzes, missed work, etc. throughout the ENTIRE school year, *especially during the show choir competition season*, and daily classroom attendance is mandatory. All families must also keep up with their financial commitments and MUST COMMIT TO 2 VOLUNTEER COMMITMENTS throughout the year. One volunteer commitment will support our annual Koste Classic and one will be to support any other needs through the year. A sign up will become available in June and ALL FAMILIES must commit.**

**We are very excited that your child was selected for the show choir program at Manchester HS and will be joining us this year. Please call or email if you have any questions. We look forward to meeting and working with all of you!**

**Capital Swing and Touch of Swing Double Up Contract**

**And Commitment Agreement**

**I understand that the commitment involved with Capital Swing AND Touch of Swing is both a time commitment and financial commitment. I understand that the more I get involved with the fundraising process, the more this will help with costs for my child and all of the students in the program.**

**I am making a full commitment to Capital Swing/Touch of Swing for the entire school year, 2019-2020. Breaking school rules set up by Chesterfield Co. Public Schools, Manchester HS and Mrs. Kim; such as drinking, smoking, attendance, grades or discipline issues, could result in termination from the organization.**

**All payments will be paid to Manchester HS in a timely manner and any financial matters/hardships will be communicated to Mrs. Kim. I understand the payment schedule, and will make monthly payments in a timely manner. I understand that if my account is negligent or tardy, my student may be withheld from traveling or performing with the choir. I understand that each family must commit to 2 volunteer responsibilities throughout the year to support the program.**

**This contract is due before your child may proceed with the summer camp in August. Your first payment of $200 will be due by June 10th.**

**Parents Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Students Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_**